

<p style="text-align: center;"><b>Current Bye-Law</b></p> <p><b>F (Sub-Committees)</b></p> <p><b>1. Introduction</b></p>	<p style="text-align: center;"><b>Proposed Bye-Law</b></p>
<p>As stated in the Constitution, the Committee may appoint Sub-Committees, including those detailed below:</p> <p>The Committee shall give specific terms of reference to all Sub-Committees which it forms. Sub-Committees may apply to the Committee for additional specific authority from time to time, and make whatever recommendations they think proper to the Committee for its consideration. Otherwise, the Sub-Committees are advisory in nature and do not themselves have executive authority.</p> <p>With the exception of the Membership and the Polo Sub-Committees, a quorum for Sub-Committee meetings shall be at the discretion of the Convenors who shall have a casting vote.</p> <p>The President may attend all Sub-Committee meetings ex officio. The General Manager will serve as Deputy Convenor of all Sub-Committees and, in consultation with the relevant Convenor, will schedule Sub-Committee meetings at regular intervals. The General Manager shall be responsible for taking minutes of the Sub-Committee meetings and, at his discretion may delegate this responsibility to a staff member.</p> <p>The Convenor will have access to relevant revenue and expense accounts.</p>	<p>As stated in the Constitution, the Committee may appoint Sub-Committees, including those detailed below:</p> <p>The Committee shall give specific terms of reference to all Sub-Committees which it forms. Sub-Committees may apply to the Committee for additional specific authority from time to time, and make whatever recommendations they think proper to the Committee for its consideration. <b>The</b> Sub-Committees are advisory in nature and do not themselves have executive authority.</p> <p><b>The Sub-committee meetings shall require a quorum of 50% of its members in order to proceed and the Convenor shall have a casting vote.</b></p> <p>The President may attend all Sub-Committee 1meetings ex officio. The General Manager will serve as Deputy Convenor of all Sub-Committees and, in consultation with the <b>C</b>onvenor, will schedule Sub-Committee meetings at regular intervals. The General Manager shall be responsible for taking minutes of the Sub-Committee meetings and, at his discretion may delegate this responsibility to a staff member.</p> <p>The Convenors will have access to relevant revenue and expense accounts.</p>

<p style="text-align: center;"><b>Current Bye-Law</b></p> <p><b>F (Sub-Committees)</b></p> <p><b>2. Polo Sub-Committee</b></p>	<p style="text-align: center;"><b>Proposed Bye-Law</b></p>
<p>The Polo Sub-Committee comprises but not limited to the Polo Captain who is the Convenor, a Committee member who is a Charter Polo Playing Member the Honorary Secretary. A quorum shall be a simple majority of the Sub-Committee Members present. The Convenor shall not have a casting vote. Its duties are to advise the Committee on the following:</p> <ol style="list-style-type: none"> <li>a. To monitor the implementation of, and compliance with, all Rules and Bye-laws concerning polo ponies kept at the Club, or elsewhere approved by the Committee, and to make recommendations to the Polo Captain and the Committee regarding such Rules and Bye-Laws.</li> <li>b. To advise on eligibility for subsidies for horses at the Club, and their classification as Polo Ponies.</li> <li>c. To review a monthly schedule of all Polo Ponies at livery showing : <ol style="list-style-type: none"> <li>1. Name of horse</li> <li>2. Owner and lessee (if applicable)</li> <li>3. Classification of horse</li> </ol> </li> <li>d. To recommend changes of livery charges to the Committee.</li> <li>e. To recommend the employment and direction of polo instructors, polo professionals, managers with the general aim of achieving the highest possible standards of horse care, and instructions in the Polo Academy.</li> <li>f. To advise on the acquisition and deployment of suitable polo ponies as Club horses in the Polo Academy.</li> <li>g. To advise on field/ground quality and maintenance to ensure quality of polo games.</li> <li>h. Any other duties as specified from time to time by the Committee.</li> </ol>	<p>The Polo Sub-Committee comprises but not limited to the Polo Captain who is the Convenor, a Committee member who is a Charter Polo Playing Member <b>and</b> the Honorary Secretary. Its duties are to advise the Committee on the following:</p> <ol style="list-style-type: none"> <li>a. <b>The</b> implementation of, and compliance with, all Rules and Bye-laws concerning polo ponies kept at the Club, or elsewhere approved by the Committee, and to make recommendations to the Polo Captain and the Committee regarding such Rules and Bye-Laws.</li> <li>b. <b>Eligibility</b> for subsidies for horses at the Club, and their classification as Polo Ponies.</li> <li>c. <b>Schedule</b> of Polo Ponies at livery showing: <ol style="list-style-type: none"> <li>1. Name of horse</li> <li>2. Owner and lessee (if applicable)</li> <li>3. Classification of horse</li> </ol> </li> <li>d. <b>Changes</b> to livery charges to the Committee.</li> <li>e. <b>Assist on</b> the employment and direction of polo professionals, managers with the general aim of achieving the highest possible standards of horse care.</li> <li>f. <b>The</b> acquisition and deployment of suitable polo ponies as Club horses.</li> <li>g. <b>Field/ground</b> quality and maintenance to ensure quality of polo games.</li> <li>h. <b>Assist on the Tournament schedules and Tournament levels.</b></li> <li>i. <b>Assist on the assessment of handicap for players.</b></li> <li>j. Any other duties as specified from time to time by the Committee.</li> </ol>

<p style="text-align: center;"><b>Current Bye-Law</b></p> <p><b>F (Sub-Committees)</b></p> <p><b>3. Governance, Admin and Finance Sub-Committee</b></p>	<p style="text-align: center;"><b>Proposed Bye-Law</b></p>
<p>The Convenor will be the President of the Club and membership of the Sub-Committee will include at least the Honorary Treasurer, Vice President, Honorary Secretary and the Polo Captain. The Convenor is to decide how many other members form the Sub-Committee.</p> <p>The Governance, Admin and Finance Sub-Committee oversees the financial strategic planning, management, legal issues, membership, marketing &amp; communication of the Club. Its duties are to advise the Committee on the following:</p> <ol style="list-style-type: none"> <li>a. To ensure that the accounting standards and procedures are followed and that a yearly budget and monthly operation statement and yearly audited statements of accounts are properly prepared and in a timely manner.</li> <li>b. To ensure that the Club submits all required statutory returns to the authorities.</li> <li>c. To ensure that the Club maintains proper records and minutes of meetings.</li> <li>d. To ensure that proper credit control is exercised by the management.</li> <li>e. To ensure that the Club arranges and maintains adequate insurance cover and meets all statutory and legal requirements in this respect.</li> <li>f. To ensure that the Club maintains a register of Club Cups and Trophies and checks that they remain on Club premises and are properly looked after.</li> <li>g. To ensure that the Club has proper and effective security arrangements in place.</li> <li>h. To ensure that all licenses and permits are maintained.</li> <li>i. To make recommendations to the Committee for the investments of Club funds.</li> </ol>	<p>The Convenor will be the President of the Club and membership of the Sub-Committee will include at least the Honorary Treasurer, Vice President, Honorary Secretary and the Polo Captain. The Convenor is to decide how many other members form the Sub-Committee.</p> <p>The Governance, Admin and Finance Sub-Committee oversees the financial strategic planning, management, legal issues, membership, marketing &amp; communication of the Club. Its duties are to advise the Committee on the following:</p> <ol style="list-style-type: none"> <li>a. <b>The</b> accounting standards and procedures are followed and that a yearly budget and monthly operation statement and yearly audited statements of accounts are properly prepared and in a timely manner.</li> <li>b. <b>That</b> the Club submits all required statutory returns to the authorities.</li> <li>c. <b>That</b> the Club maintains proper records and minutes of meetings.</li> <li>d. <b>That</b> proper credit control is exercised by the management.</li> <li>e. <b>That</b> the Club arranges and maintains adequate insurance cover and meets all statutory and legal requirements in this respect.</li> <li>f. <b>That</b> the Club maintains a register of Club Cups and Trophies and checks that they remain on Club premises and are properly looked after.</li> <li>g. <b>That</b> the Club has proper and effective security arrangements in place.</li> <li>h. <b>That</b> all licenses and permits are maintained.</li> <li>i. <b>The</b> investments of Club funds.</li> <li>j. <b>Internal</b> controls and authorise guidelines and monitor their implementation.</li> <li>k. Applications for membership in accordance with the Club Constitution and Bye-laws and overseeing the membership procedures for candidate members to the Club.</li> </ol>

- j. Regularly review internal controls and authorise guidelines and monitor their implementation.
- k. Applications for membership in accordance with the Club Constitution and Bye-laws and overseeing the membership procedures for candidate members to the Club.
- l. The level of Deposit considered adequate to cover a minimum of 2 (two) months' charges for all new members.
- m. The employment and direction of the caterer or catering and bar staff.
- n. Review strategic direction of the Club.
- o. Any other duties as determined from time to time by the Committee.

- l. The level of Deposit considered adequate to cover a minimum of 2 (two) months' charges for all new members.
- m. The employment and direction of the caterer or catering and bar staff.
- n. [Strategic](#) direction of the Club.
- o. Any other duties as determined from time to time by the Committee.

<p style="text-align: center;"><b>Current Bye-Law</b></p> <p><b>F (Sub-Committees)</b></p> <p><b>4. Riding Academy Sub-Committee</b></p>	<p style="text-align: center;"><b>Proposed Bye-Law</b></p>
<p>The Riding Convenor will be appointed by the Committee. The Convenor is to decide how many members to form the Sub-Committee. The Riding Convenor must be present including 50% (fifty) of the Riding Academy Sub-Committee members to form a quorum for meetings. The duties of the Riding Sub-Committee is to:</p> <ul style="list-style-type: none"> <li>a. Act as an advisory body to Club Management on matters related to the operations of the Riding Academy.</li> <li>b. To promote among Club members and the general public a healthy interest in equestrian sports and the Singapore Polo Club.</li> <li>c. Review any pricing changes, Riding Academy Rules &amp; Regulations, Bye-Law, Constitutional or other policy changes related to the Riding Academy and provide constructive feedback prior to submission to the Committee for approval.</li> <li>d. Review financial performance of the Riding Academy and provide constructive feedback.</li> <li>e. Be an advocate of the Riding Academy policies and help members understand the rationale behind changes.</li> <li>f. Review livery applications and provide feedback on the suitability in accordance with the livery criteria and/or recommend any special livery conditions to the application.</li> <li>g. Monitor daily activities of the Riding Academy and gather feedback from Members, and provide feedback to the Sub-Committee and Club Management with the objective to continuously improve the Riding Academy.</li> <li>h. Help promote and support activities in the Riding Academy such as Pony Club, Competitions, Special Events and other programs.</li> </ul>	<p>The Riding Convenor will be appointed by the Committee <b>and must be a Charter Polo Playing member</b>. The Convenor is to decide how many members to form the Sub-Committee. The duties of the Riding Sub-Committee is to <b>advise the Committee and General Manager on:</b></p> <ul style="list-style-type: none"> <li>a. <b>How</b> to promote among Club members and the general public a healthy interest in equestrian sports and the Singapore Polo Club.</li> <li>b. <b>Any</b> pricing changes, Riding Academy Rules &amp; Regulations, Bye-Law, Constitutional or other policy changes related to the Riding Academy and provide constructive feedback prior to submission to the Committee for approval.</li> <li>c. <b>Financial</b> performance of the Riding Academy and provide constructive feedback.</li> <li>d. <b>Policies</b> and help members understand the rationale behind changes.</li> <li>e. <b>Livery</b> applications and provide feedback on the suitability in accordance with the livery criteria and/or recommend any special livery conditions to the application.</li> <li>f. <b>Activities</b> of the Riding Academy and gather feedback from Members, and provide feedback to the Sub-Committee and Club Management with the objective to continuously improve the Riding Academy.</li> <li>g. <b>Also to</b> help promote and support activities in the Riding Academy such as Pony Club, Competitions, Special Events and other programs.</li> <li>h. Inform the Club Management of any safety issues or failure of riders or staff to follow the Bye-Laws, Constitution, or Rules and Regulations related to the Riding Academy.</li> <li>i. Any other duties as determined from time to time by the Committee.</li> <li>j. The Riding Academy will keep an inventory of Club cups and trophies as listed in Appendix B.</li> </ul>

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| <ul style="list-style-type: none"><li>i. Inform the Club Management of any safety issues or failure of riders or staff to follow the Bye-Laws, Constitution, or Rules and Regulations related to the Riding Academy.</li><li>j. Any other duties as determined from time to time by the Committee.</li><li>k. The Riding Academy will keep an inventory of Club cups and trophies as listed in Appendix B.</li></ul> |  |
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<p style="text-align: center;"><b>Current Bye-Law</b></p> <p><b>F (Sub-Committees)</b></p> <p><b>5. Gaming Sub-Committee</b></p>	<p style="text-align: center;"><b>Proposed Bye-Law</b></p>
<p>The Gaming Sub-Committee is a group set up to stimulate members with the latest gaming machines. Convenor is to be one of the Committee members. The Convenor is to decide how many members to form the Sub-Committee and what constitutes a quorum. The duties of the Gaming Sub-Committee is to: -</p> <ul style="list-style-type: none"> <li>a. Ensure that the fruit machines are properly managed and all legal requirements for their operation are duly complied with.</li> <li>b. Ensure controls, and processes, including segregation of duties and audit points.</li> <li>c. Ensure that all spending, unless previously budgeted and being handled in accordance with established procedures, be presented to the Governance, Admin and Finance Sub-Committee for review before any commitments are made.</li> <li>d. To promote activities and stimulate members' interest with the latest fruit machines.</li> <li>e. Review as and when to purchase new fruit machines to sustain members' interest.</li> <li>f. Review financial performance of the Jackpot and provide constructive feedback.</li> <li>g. Regularly review internal controls and authorise guidelines and monitor their implementation.</li> <li>h. Review any pricing changes, Rules &amp; Regulations, Bye-Law, Constitutional or other policy changes related to Jackpot.</li> <li>i. Monitor daily activities in the Jackpot Section and gather feedback from Members and provide feedback to the Sub-Committee and Club Management with the objective to continuously improve the Jackpot Section.</li> </ul>	<p><b>To remove</b></p>

<p style="text-align: center;"><b>Current Bye-Law</b></p> <p><b>F (Sub-Committees)</b></p> <p><b>6. Lifestyle, Events &amp; Outreach Sub-Committee</b></p>	<p style="text-align: center;"><b>Proposed Bye-Law</b></p>
<p>(i) The Lifestyle, Events &amp; Outreach Sub-committee is a group set up to initiate, organise and stimulate social, sports and outreach events (other than equestrian), entertainments, parties and F&amp;B happenings amongst the memberships at large.</p> <p>a. Convenor is to be a member of the main Committee.</p> <p>b. Act as an advisory body to Club Management on matters related to the Clubhouse operations including all sports facilities, spa, gym and the F&amp;B outlets.</p> <p>c. To work with Club's Management to promote awareness and interest among Club members to participate in sports, social and F&amp;B related events at the Singapore Polo Club in an effort to retain existing members and garner new memberships.</p> <p>d. Review any pricing changes, Rules &amp; Regulations, Bye-Law, Constitutional or other policy changes and safe distancing measures by government advisories related to the Clubhouse, gym, tennis courts, pool area, meeting rooms and F&amp;B outlets including of proposed pricing of all menus and bar price lists and to advise the Committee on the same and obtain Committee approval for any changes.</p> <p>e. Review financial performance of the events, F&amp;B and Gym section and provide constructive feedback.</p> <p>f. Monitor daily activities in the Lifestyle, Events &amp; Outreach Section and gather feedback from Members, and provide feedback to the Lifestyle, Events &amp; Outreach Sub-committee and Club Management with the objective to continuously improve its -section.</p> <p>g. Help promote and support social F&amp;B and sports activities in the Club such as tennis tournaments, Annual Parties, Wine tastings and dinners, Dance nights, Quiz Nights, Special Events and other programs.</p> <p>h. Advise the Club Management any safety issues in and around the Clubhouse, pool area, Gym and other sports facilities.</p>	<p>(i) The Lifestyle, Events &amp; Outreach Sub-committee is a group set up to initiate, organise and stimulate social, sports and outreach events (other than equestrian), entertainments, parties and F&amp;B happenings amongst the memberships at large. <a href="#">To advise the Committee and General Manager on their activities.</a></p> <p>a. Convenor is to be a member of the main Committee.</p> <p>b. Act as an advisory body to Club Management on matters related to the Clubhouse operations including all sports facilities, spa, gym and the F&amp;B outlets.</p> <p>c. To work with Club's Management to promote awareness and interest among Club members to participate in sports, social and F&amp;B related events at the Singapore Polo Club in an effort to retain existing members and garner new memberships.</p> <p>d. Review any pricing changes, Rules &amp; Regulations, Bye-Law, Constitutional or other policy changes and safe distancing measures by government advisories related to the Clubhouse, gym, tennis courts, pool area, meeting rooms and F&amp;B outlets including of proposed pricing of all menus and bar price lists and to advise the Committee on the same and obtain Committee approval for any changes.</p> <p>e. Review financial performance of the events, F&amp;B and Gym section and provide constructive feedback.</p> <p>f. Monitor daily activities in the Lifestyle, Events &amp; Outreach Section and gather feedback from Members, and provide feedback to the Lifestyle, Events &amp; Outreach Sub-committee and Club Management with the objective to continuously improve its section.</p> <p>g. Help promote and support social F&amp;B and sports activities in the Club such as tennis tournaments, Annual Parties, Wine tastings and dinners, Dance nights, Quiz Nights, Special Events and other programs.</p>

- i. The organisation of competitions for the Club's tennis trophies.
- j. Any other duties as determined from time to time by the Committee.

(ii) Outreach guidelines:

Outreach shall have a 3 (three) year rolling plan to be reviewed each term that should include the following objectives:

- a) Create a positive relationship with the Singapore Community and in particular our neighborhood.
- b) Create interest in the Club's activities, events and membership:
  - i. Create programs with institutions such as community centers, schools, elder homes and similar to showcase the Club's events and horses.
  - ii. Engage with Government and Corporations to co-sponsor events at the Club or in the Community that are horse related.
  - iii. Selecting and supporting a limited number of approved charities (IPC status) working with horses.
- c) Outreach shall recruit and manage volunteers from the Club's membership for Outreach activities.
- d) Subject to Clause g below, the Outreach may, from time to time raise proceeds to wholly or partially cover the costs of the Outreach Programs.
- e) Provide an income and expense budget to be approved by the Committee to be included in the Club's approved Annual Operating Budget.
- f) Outreach shall not collect donations from the public for the Club or an individual.
- g) Outreach may from time to time with the consent from the Committee, collect donations from members or the public or members on behalf of an approved IPC with its expressed written approval.
- h) Outreach may from time to time with the consent of the Committee, and with prior expressed written consent of an approved and valid IPC, collaborate with such approved IPC to fundraise from the public or/and Club's members on behalf of such approved IPC.

- h. Advise the Club Management any safety issues in and around the Clubhouse, pool area, Gym and other sports facilities.

- i. The organisation of competitions for the Club's tennis trophies.
- j. Any other duties as determined from time to time by the Committee.

(ii) Outreach guidelines:

Outreach shall have a 3 (three) year rolling plan to be reviewed each term that should include the following objectives:

- a) Create a positive relationship with the Singapore Community and in particular our neighborhood.
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  - i. Create programs with institutions such as community centers, schools, elder homes and similar to showcase the Club's events and horses.
  - ii. Engage with Government and Corporations to co-sponsor events at the Club or in the Community that are horse related.
  - iii. Selecting and supporting a limited number of approved charities (IPC status) working with horses.
- c) Outreach shall recruit and manage volunteers from the Club's membership for Outreach activities.
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- f) Outreach shall not collect donations from the public for the Club or an individual.
- g) Outreach may from time to time with the consent from the Committee, collect donations from members or the public or members on behalf of an approved IPC with its expressed written approval.
- h) Outreach may from time to time with the consent of the Committee, and with prior expressed written consent of an approved and valid IPC, collaborate with such approved IPC to fundraise from the public or/and Club's members on behalf of such approved IPC.

<b>F (Sub-Committees)</b> <b>Current Bye-Law</b>	<b>Proposed Bye-Law (NEW)</b>
	<p data-bbox="1160 277 1680 312"><b>7. NEP Sub-Committee (NEW)</b></p> <p data-bbox="1160 354 2168 421">The NEP Sub-committee is to advise the Committee and the General Manager on:</p> <ul style="list-style-type: none"> <li data-bbox="1160 450 2168 517">a. All contractual and financial matters that concern the NEP agreements with EFS and their implementation.</li> <li data-bbox="1160 545 2168 644">b. How to plan and review strategic options for the extension of NEP or other leased land to optimize the efficient use of land and review overall options for SPC.</li> <li data-bbox="1160 673 2168 708">c. Discussions with EFS,RDA and Equal on all matters of mutual concern.</li> <li data-bbox="1160 737 1769 772">d. Bukit Brown / Mount Pleasant Master Plans.</li> <li data-bbox="1160 801 1671 836">e. Investments and operations at NEP.</li> </ul>

<p style="text-align: center;"><b>Current Bye-Law</b></p> <p><b>F (Sub-Committees)</b></p> <p><b>8.Ad-hoc Sub-Committee</b></p>	<p style="text-align: center;"><b>Proposed Bye-Law</b></p>
<p>The Ad Hoc Committee is a group set up by the Committee to consider any specific issue (s) and generate recommendations or work towards the resolution of such issues. The Ad Hoc Committee is typically temporary in nature and may be dissolved when its objectives, as mandated by the Committee, have been satisfactorily achieved. The composition of the Ad Hoc Sub-Committee should not comprise any members who may, for whatever reason, have a conflict of interest in respect of the particular issue(s) under consideration.</p> <ol style="list-style-type: none"> <li>a. The Convenor is to be the President of the Club and the other members of the Ad hoc sub-committee are to include at least the Vice President, Honorary Secretary and two other members who, in totality, will form a quorum.</li> <li>b. The Ad Hoc sub-committee will take findings and recommendations to the main Committee so that the issue (s) can be addressed.</li> <li>c. The Ad Hoc sub-committee shall work in closed sessions and develop a thorough report to the main Committee for the latter's further consideration and / or action.</li> <li><b>d.</b> Any other duties as determined from time to time by the Committee.</li> </ol>	<p><b>To remove</b></p>