



# SINGAPORE POLO CLUB

## APPLICATION FOR QUARTER LEASE OF RIDING SECTION HORSE

The applicant must read and agree to the accompanying Terms and Conditions before submitting the lease application form.

Name of Applicant:.....

Membership No:..... Birth date:.....

Handphone: .....Email:.....

Name of Horse/Pony:.....

**Your Riding Schedule:** - please mark our riding schedule below. For lessons state the Instructor in the appropriate box and for your self ride(s) indicate "SR" where appropriate:

	Tues	Wed	Thurs	Fri	Sat	Sun
7:00 AM						
7:45 AM						
8:30 AM						
9:15 AM						
4:00 PM						
4:45 PM						
5:30 PM						
6:15 PM						

NB: Your riding schedule can be a mix of **AM** or **PM**..

I CONFIRM I HAVE READ AND UNDERSTOOD ALL THE TERMS AND CONDITIONS FOR FULL/HALF/QUARTER SHARE LEASE AND WILL COMPLY WITH ALL THE RULES AND REGULATIONS OF THE RIDING SECTION.

Signature:..... Date: .....

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### FOR OFFICE USE ONLY

Horse Name: .....

Commencement Date: .....

Head of Department approval: .....



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## APPLICATION FOR QUARTER LEASE OF RIDING SECTION HORSE

All applications must be made using this form and submitting this form to the Riding Office for approval.

### SELECTION CRITERIA

1. Candidates are advised to discuss their lease application with their instructor prior to filling in their lease request – The instructor will be able to advise which horses and weekly plan could work best for the combination for a successful application
2. Candidates must be polite, constructive, helpful and kind to horses, instructors, club staff and club members.
3. Candidates must have stable management knowledge, and be capable of handling and ensuring the horse's welfare during the share period. They should be able to confidently groom, wash down, tack and untack the horse.
4. Riders under the age of 21 must have prior written consent from their parent or guardian

### TERMS AND CONDITIONS

1. Each application is for one rider, one horse.
2. Allocation of horses is at the discretion of the Riding Office.
3. The Club has absolute discretion to amend the terms and conditions of this agreement at any time.
4. The Club Constitution, By-Laws, and Rules and Regulations of the Riding Section must be adhered to at all times
5. A quarter lease includes 3 rides per week. The leases include two group lessons per week and one self-ride. Riding is for 1 hour (inclusive of hacking). The leased horse is not guaranteed for any additional ride requests. Lease package fees are listed in the Riding Section Fees list.
6. 1 group lesson can be upgraded to a semi-private lesson at the applicable rates. Group lessons cannot be substituted or upgraded for private lessons.
7. No riding on Mondays and Public Holidays.
8. Lessons must be either 2 flat/dressage, or 1 flat and 1 jump lesson per week.
9. Self rides are for flatwork or hacking – no jumping is permitted during self rides. Lease riders under the age of 14 years must be supervised by a parent or guardian for all self rides.



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10. At the discretion of the Riding Section, some leases may stipulate no self rides until the combination is deemed secure and confident enough to ride independently. In this instance, the self ride should be taken as a lesson until the combination is reviewed. Refer to the Riding Section price list for ad-hoc lease lesson fees.
11. No subsidy or compensation will be given for missed lessons or self rides – substitute self rides will only be offered in the case of a clash with competitions as per point 12.
12. In the case of a weekend day self ride being cancelled due to competition – the rider will be offered a substitute self ride the following week – if the self ride is not taken within one week of the show it will be forfeited.
13. Horse hire fees will apply if the competition day is not on the day that the lease covers. Refer to the Riding Section Fees list.
14. Should the lease horse be lame /unable to work for whatever reason, the club cannot replace the horse. A replacement for the horse will be given for scheduled lessons only. However, if the horse is unable to work for over 2 weeks, the horse will be assessed in order for the lease to be continued.
15. To discontinue the lease, the lessee must give one month's notice.
16. The Club reserves the right to revoke/cease the lease of horse at any time and to revise share fees from time to time without prior notice, for whatever reasons it deems fit.
17. Lessees must submit a stop riding form if they are unable to attend their lesson. The normal cancellation policy stated under the Riding Section Rules and Regulations will apply for the cancellation of additional lessons and if you would like to maintain your lease whilst you away.
18. Lease fees will only be prorated for absences of more than 7 days straight within the month.
19. Lessees cannot nominate a substitute rider to take on their lease horse during their absence the horse will continue to do daily scheduled lessons as normal.
20. If the rider is unable to come on any day for some reason, the horse may be reassigned for lessons as appropriate.
21. Lease combinations are actively encouraged to compete at club shows or training shows at their appropriate level – combinations must enter and compete in at least one dressage class to be able to compete in a jumping class at each show.
22. To be able to move up to the next level in competitions lease combinations must achieve either over 63% in dressage or two clear rounds at the previous height.
23. Quarter leases will have priority to ride the horse for 1 class per show in both dressage and jumping.



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24. In the case where lease combinations are competing at the same level then instructors will decide on a suitable format for either alternating competitions between lessees or where possible, ensure enough space between riders on start lists for both combinations to have appropriate time for warming up and resting the horse between classes.
25. Lease horses will not be permitted to jump more than 1 meter in training or competitions without approval from the Riding Office.
26. Lessee's must not organize vet treatment, provide supplements, or provide other treatment for the horse without prior approval from the Riding Office. Any approved treatment will be at the cost of the lessee.
27. Horses on leases can be competed at Bukit Timah Saddle Club or Singapore Turf Club Riding Centre shows, or other shows in Singapore not held at the National Equestrian Centre or Singapore Polo Club subject to Chief Instructor Approval and on the basis:
  - The lessee pays the applicable away horse hire fee, shipping costs and any other applicable costs as per the Riding Section Fee list.
  - The rider is in the top 25% of the annual EFS league ladder for their respective class or have been placed in the top 2 of their class at the previous SPC show.
28. Lessee's must not take the horse outside the Club grounds without prior approval from the Riding Office.
29. Lease horses will be schooled based on the same need and priority as any other school horse (ie. keep the horse safe or sound for members). Additional schooling to improve the overall performance or competitive level will be at the lease owners cost as per the Riding Section price list.